



SHEPPARD SURVEYING COMPANY, INC.

TBPLS FIRM # 100277-00
1013 Energy Drive, Abilene, Texas 79602
325-695-6277 • sheppard-survey@sheppard-survey.com

Proposal Statement

Customer Name: Sunday McAdams & Polk County Date: 12/13/2021

Additional Representatives: _____
(Realtor, Mortgage Broker, Associate,
Family Member, etc.) _____

Phone: _____ Email: county.judge@co.polk.tx.us

Billing Address: _____

Project Name: Polk County School Lands

Scope of Work: Please see attached document

4-5 months from
start date
(estimated starting
Estimated Completion Date: in January 2022)

Billed Upon Completion **Billed Monthly**

Estimated Total Cost: \$25,000 Taxable Non-Taxable **Tax Exempt**

Additional Notes: We will invoice on the 20th of each month.

[Signature]
SSCI Representative Signature

1-13-22
Date

Proposal Acknowledgement

I, Judge Sydney Murphy (customer), acknowledge that I have requested the above estimate for surveying services from Sheppard Surveying Company Inc. (SSCI) and have provided SSCI with a scope of work that was used to determine this estimate. I understand the above proposal is valid for 30 days from the date of this proposal, and if I do not enter into an agreement with SSCI within this time period, the proposal will become invalid.

[Signature]
Customer Signature

January 11, 2022
Date

Proposal Agreement

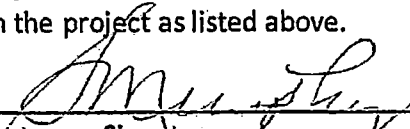
I, Judge Sydney Murphy (customer), acknowledge that I have received a proposal for surveying services from Sheppard Surveying Company Inc. (SSCI) based on a scope of work that I have provided. I understand the proposal is only an estimate and may vary based on factors including, but not limited to: alteration to the scope of work by myself (or my representative), variation in the resources required to accomplish the scope of work, or fees associated with city, county, and/or state filing requirements.

I understand that if unforeseen circumstances or unexpected difficulties arise, I will be consulted before SSCI proceeds. I also agree to notify SSCI in writing if I choose to alter the scope of work after completing this contract. If circumstances warrant a change to the proposed cost or completion date, SSCI will notify me as soon as possible, and my approval will be required before proceeding.

I understand that if the project timeline exceeds 30 days, I will be invoiced monthly. I understand that if the project timeline is less than 30 days, I will be invoiced at the completion of the project. I agree to pay all invoices in a timely manner, based on the terms listed on the invoice, and understand that if invoices are not paid timely, work on my project will cease until my account status is made current. I understand that the final product of my project will not be released to me, or any party associated with this project, until final payment has been received by SSCI. Invoices not paid within the terms listed may be assessed a late fee of 1.5% per month, and failure to pay may result in collection proceedings, up to and including property lien(s).


I understand that at any time I can request, in writing, for SSCI to cease work on the requested project but I will be invoiced, and expected to pay in a timely manner, for the work completed prior to the request.

I agree to the estimate and approve for Sheppard Surveying Company Inc. to commence work on the project as listed above.



Customer Signature

January 11, 2022
Date



SSCI Representative Signature

1-13-22
Date